

PRIVACY POLICY

The protection of personal information is important to Shooting Australia (**SA**). SA is committed to respecting the right to privacy and the protection of personal information. This document sets out SA privacy policy and how SA will manage personal information.

Personal information?

Personal information is information or an opinion (including information or an opinion forming part of a database) from which it is possible to determine your identity.

The information collected by SA about a particular person will vary depending on the circumstances of collection. It may include, but is not limited to, a person's name, email and/or postal address, phone number, date of birth, gender, credit card details, insurance details or communication history with SA.

SA collection of personal information?

Information may be collected from a person when he/she:

- (a) becomes a member of a club, association or other body which is a member of SA or affiliated with a member of SA;
- (b) subscribes to any publication of SA, including electronic publications;
- (c) voluntarily provides details to SA;
- (d) participates in any SA program, activity, competition or event;
- (e) is elected/appointed to the Board or a committee of SA; or
- (f) where SA is required to do so by law (for example where required to do so under any legislation (either State or National) in Australia).

As can be seen, there may be occasions when SA will collect information directly from a person and also from third parties.

SA will, before or at the time of collection, take reasonable steps to ensure that persons are aware of:

- (a) the purpose or purposes for which the information is collected; and
- (b) the organisations or types of organisations to which SA usually discloses information of that kind.

SA use of personal information

SA, and third parties to whom SA may disclose personal information in accordance with this Privacy Policy, may use personal information to:

- (a) verify identity;
- (b) research, develop, run, administer and market competitions, programs, activities and other events relating to a variety of shooting sports including clay target shooting, rifle shooting and pistol shooting;
- (c) research, develop and market products, services, merchandise and special offers made available by SA and third parties;
- (d) administer, manage and provide access to www.shootingaustraliag.org (**SA website**); or
- (e) keep individuals informed of news and information relating to various shooting sport events and activities via various mediums.

Use and disclosure of personal information

For example, SA may disclose personal information to a range of organisations which include, but are not limited to:

- (a) organisations involved in shooting;
- (b) companies SA engage to carry out functions and activities on SA's behalf;
- (c) SA's professional advisers, including our accountants, auditors and lawyers;
- (d) SA's insurers;
- (e) SA members and other affiliated organisations (including Australian Clay Target Association, National Rifle Association of Australia Limited, Pistol Australia, Target Rifle Australia Inc, Field and Game Federation of Australia Inc); and
- (f) the Australian Sports Commission, Australian Institute of Sport, Australian Olympic Committee, Australian Paralympic Committee, Australian Commonwealth Games Association, and the International Shooting Sport Federation.

SA will assume consent to use non-sensitive personal information to provide better services and for marketing purposes (including disclosure of such information to service providers).

Every person whose data is collected by SA has the option to refuse e-mail, SMS or posted offers from SA by making a request in writing to SA's Chief Executive Officer or making use of special links in the email where the option to unsubscribe is provided. However, information relating to the option to unsubscribe from those communications may be retained.

In addition, SA may also disclose personal information:

- (a) with your express or implied consent;
- (b) when required or authorised by law;
- (c) to an enforcement body when reasonably necessary; or
- (d) to lessen or prevent a threat to an individual or public health or safety.

Health and other sensitive information

SA is required by law to obtain consent in the collection of "sensitive" information. Sensitive information includes but is not limited to: health information and information that discloses race, ethnicity, political opinions, religious or philosophical beliefs or affiliations or details of criminal records.

SA will assume consent to the collection of all sensitive information provided to us for use in accordance with this Privacy Policy, unless told otherwise.

SA may use health information to ensure that programs SA operate are run safely and in accordance with any special health needs our participants may have, and for insurance purposes. In addition, we may use de-identified health information and other sensitive information to carry out research, to prepare submissions to government or to plan events and activities.

Protecting personal information

SA stores information in different ways, including in paper and electronic form. The security of personal information is important to SA. SA will take reasonable steps to protect it from misuse, loss, unauthorised access, modification or disclosure. Some of the security measures SA may use include confidentiality requirements of SA employees, affiliated associations and service providers, security measures for system access and security measures for the SA website.

SA website

When users visit the SA website, SA systems may record certain information about their use of the site, including the web pages visited and the time and date of their visit. SA uses this information to help analyse and improve the performance of the SA website. In addition, SA may use “cookies” on the SA website. Cookies are small text files that help a website to remember the preferences of users to improve the experience of using that website. Using cookies is standard practice for most large websites. In some cases, the cookies that SA use may collect some personal information. SA will treat this information in the same way as other personal information SA collects. Users are free to disable cookies on their internet browser to prevent this information being collected; however, they will lose the benefit of the enhanced experience that SA cookies offer.

Websites linked to the SA website are not subject to SA's privacy standards, policies or procedures. SA cannot take any responsibility for the collection, use, disclosure or security of any personal information that is provided to a third party website

The SA website contains a link to its facebook page and other online forums where contributors may provide their own details or opinions. SA takes no responsibility for information publicised in these public forums and accepts no association with the views expressed except where contribution to the topic has been provided by officials of SA in their official capacity. SA cautions users of these forums to carefully consider any views expressed on the forum.

Access to and correction of personal information

SA will take all reasonable steps to ensure that the personal information it collects, uses or discloses is accurate, complete and up-to-date. However, SA rely on the accuracy of personal information as provided to it both directly and indirectly. If you find that the personal information SA hold about you is inaccurate, incomplete or out-of-date, please contact SA immediately (our contact details are set out below) and SA will take reasonable steps to ensure that it is corrected.

Resolving privacy issues and complaints

Any issues or complaints in relation to the collection, use, disclosure, quality, security of and access to personal information may be made to the SA Chief Executive Officer at this address:

Chief Executive Officer
Shooting Australia
PO Box 1108, Pasadena, South Australia 5042
Email: damien@shootingaustralia.org

For further information on SA's management of personal information, please contact SA. Further information on privacy generally can be found at www.privacy.gov.au or via the privacy hotline on 1300 363 992. SA may amend this Privacy Policy from time to time.